



MEMORANDUM

Austin Police Department Region II Patrol

TO: Justin Crook, Officer
FROM: Lee Rogers, Commander
DATE: June 18th, 2020
SUBJECT: Written Reprimand IA Case 2020-0025

This memorandum is in reference to an incident which occurred on Dec 24, 2019 and your conduct at that time. Specifically I am referring to your involvement in handling Incident #19-3580101 in which you did not enter the identifying information or version of events of one of the involved subjects.

Your actions violated **APD Policy 402.2.4 Report Writing** which states:

(a) All reports shall accurately reflect:

- 1. The identity of the persons involved.*
- 2. All pertinent information seen, heard, or assimilated by any other sense.*
- 3. Any action(s) taken.*

You are hereby reminded that compliance with the Department's rules and regulations are a condition of your continued employment as a police officer. Failure to comply with this policy in the future may result in more severe disciplinary action against you, up to, and including an indefinite suspension.

I hereby acknowledge receipt of the foregoing Written Reprimand:



Signature of Officer Receiving Reprimand

06/19/20 12:50

Date / Time



Signature of COC Sergeant

06/19/20 11:51 AM

Date / Time

M. [Signature] 3627 FOR LT. MICHAEL BROWN *06/19/20 11:51 AM*
Signature of COC Lieutenant Date / Time

[Signature] *06-20-2020 0800*
Signature of COC Commander Date / Time

cc: Employee
Employee's Supervisor
Internal Affairs
APD Human Resources